

Embedded Tutoring *for* Faculty Members

What is Embedded Tutoring at Illinois Central College?

Embedded Tutors are tutors that offer academic support in the classroom, helping students individually and in groups, as appropriate for a specific course. Embedded Tutoring is a student-centered fully customizable academic support service, which is developed according to the guidelines, resources, and best practices provided by the College Reading & Learning Association (CRLA). As in all other aspects of tutoring support, services will be organized, implemented, and honed according to the needs of individual students and faculty members.

Embedded Tutoring Best Practices:

- In-class support is tailored to specific class/instructor need.
- Embedded Tutors can attend full lectures or specific parts of lectures, as determined by the instructor.
- Embedded Tutors do not necessarily need to attend every class session. In some cases, only Study Groups are necessary.
- Tutors need to have an active role in the classroom, for the times that they are scheduled to be in the class, not just attending the class as a student
- The instructor owns the classroom space
- Tutors are mindful to the instructor's lead
- Tutors and faculty discuss what is expected of the tutor's participation and what strategies will be used inside the classroom
- Tutors are not teaching assistants. They do not:
 - Grade papers
 - Enforce class policy or discipline
 - Lecture (tutors are not teachers and will not lecture/re-lecture)
 - Supervise the class in the absence of the instructor
 - Assist with students with content not yet covered by the instructor

Study Group Best Practices:

- Scheduled based on student availability survey results
- Take place outside of scheduled lecture times
- Held virtually on Zoom and link provided by the ASC
- Tutors assist individual students with their individual needs
- Tutors do not independently generate content
- Faculty may or may not provide materials for Study Groups
 - Tutors may assist instructors with creating materials
- Study Groups are open to all students that are enrolled in the same course

Please submit a [Request for Embedded Tutoring and/or Study Groups](#) form, to request services.